

STEWART ELEMENTARY ARRIVAL & DISMISSAL PROCEDURES

This plan was created to make it easier and safer for parents to drop off or pick up their children at Stewart Elementary. It will cut down the amount of parking that will be needed, and speed up the dismissal process for parents with students at Bon Air and Stewart.

ARRIVAL

1. Enter the rear parking lot through the Stewart driveway. Stay on the right side and continue along the circle.
2. Stop along the curb and allow your child to exit the car and proceed to the school entrance.
3. Proceed behind the car in front of you towards the parent entrance and turn right onto Leechburg Rd to exit. **LEFT HAND TURNS ONTO LEECHBURG ROAD ARE PROHIBITED.**
4. Doors will open at 8:50 for riders and walkers

DISMISSAL

1. Enter the rear parking lot through the Stewart driveway. Stay on the right side and continue along the circle. Wait in the line that forms in the parking lane. Turn off your engine. **DO NOT DOUBLE PARK IN THE CIRCLE. THIS REQUIRES STUDENTS TO WALK BETWEEN CARS, AND COMPROMISES THEIR SAFETY.**
2. Remain in your car and wait for students to be dismissed. You may choose to stand next to your car so students can easily and quickly locate you. Upon dismissal, students will proceed to your car.
3. When your child is safely inside the car, proceed behind the car in front of you towards the parent entrance and turn right onto Leechburg Rd to exit. **LEFT HAND TURNS ONTO LEECHBURG ROAD ARE PROHIBITED.**
4. Walkers and riders will be dismissed at 3:40

